RTX Volunteer Grant Program – Nonprofit Guide

RTX's Volunteer Grant Program provides two resources that empower nonprofits and RTX employees to work together in their communities: funding and volunteers. Volunteer grants offer an opportunity for nonprofits to build their volunteer base and boost programming through partnership with local RTX employees. To learn more about this program, see below for commonly asked questions from nonprofits in RTX communities.

What is a volunteer grant?

Volunteer grants offer RTX employees three levels of funding to volunteer with nonprofits in their local communities. Award amounts are based on the number of employee volunteers who <u>pledge</u> to serve at the receiving nonprofit throughout the year. The more volunteers pledged, the higher the award, as shown below. The application process is competitive and not all employee project proposals will be selected.

Grant Amount	Grant Minimum Volunteer Requirement*
\$1,000	Minimum of 5 employees
\$2,500	Minimum of 10 employees
\$5,000	Minimum of 15 employees

*Exceptions may be made for RTX employee communities with less than 50 employees.

How are volunteer grants selected and received?

- 1. RTX employees apply for volunteer grants internally, nominating a local nonprofit who does not benefit from RTX's standard grant program.
 - The program is open to members of RTX's Site Community Engagement Committees (SCECs) and **selection is competitive**.
 - Not all applications are guaranteed a grant, but applications for nonprofits aligning with <u>RTX's strategic areas of giving</u> who have <u>previously hosted RTX volunteers</u> are strong contenders.
- 2. When an employee application is selected, the nonprofit they applied for receives the awarded funds directly.
- 3. The employee champion then works with the nonprofit to set up volunteer opportunities (can be one group event or several smaller engagements) to meet the criteria for the given amount by the end of the grant period.

How often do RTX employees have to volunteer to satisfy grant fulfillment?

The grant requirement is set only to meet a specific number of employee volunteers. RTX employees may meet this requirement during the grant period via one group event or a combination of group events and individual volunteering. However, we hope that volunteer grants will establish a lasting relationship between employees and local nonprofits, leading to a steady cadence of volunteerism.

Why does RTX give grants with a volunteerism requirement?

The goal of the RTX volunteer grant program is to increase engagement in RTX employee communities and provide much-needed funding to nonprofits who are driving transformative, generational impact. Our hope is to provide meaningful incentives for employees to get involved in local community programs while fostering long-term relationships with organizations that are serving the underserved and driving positive change.

What does RTX consider as volunteering?

Volunteerism is the practice of offering one's time and services to others or to causes without receiving financial compensation. It involves individuals willingly participating in activities or tasks aimed at benefiting the community, a particular group, or the larger society and encompasses a wide range of activities, including...

Volunteer	 Donating time and talent to nonprofits, schools, and organizations. Acts of kindness include helping a neighbor, collecting & distributing items to local Goodwill/Salvation Army, donating pet food to an animal shelter, cleaning up a beach/park, donating books to a school.
Listen & learn	•Learning about nonprofits, issues that are important to them and how to become more involved.
Vote	 Non-partisan activities including voting on election day(s), partnering with organizations that encourage others to vote, transporting others to voting locations, etc.
Public Service	•Public service positions, including firefighter, school board participation, etc.

When are volunteer grants awarded?

Volunteer grants are awarded biannually. If chosen, nonprofits typically receive funding 30-60 days after the grant cycle has concluded.

What can nonprofits do to receive a volunteer grant?

Since the volunteer grant application is completed by employees, the best action for a nonprofit to be considered for a volunteer grant is to align to <u>RTX's strategic areas of giving</u> and have a connection to RTX employee volunteers.

Nonprofit organizations may **not** apply for a volunteer grant, but an employee champion may apply on their behalf. Any organization receiving funding from RTX's standard grant program is not eligible to receive a volunteer grant. If you are from a nonprofit and would like to be considered for an RTX standard grant, you may apply for a standard grant between June 1 and July 31 each year. The application link will be available on the <u>RTX.com Corporate Social Responsibility page</u> during the open application period.

I was notified that my nonprofit is receiving a volunteer grant, but my organization did not know about it. What do I do?

In some cases, employees may choose to apply without coordinating with their chosen nonprofit on the grant application. This is allowed as employees typically have nine months to recruit the minimum number of employees to volunteer with your organization. For nonprofit partners, you will receive the funding without needing to take action. We then recommend that you work with the employee to offer volunteer opportunities that will benefit your nonprofit's impact objectives.

Can my nonprofit still receive funding from RTX if it is not selected for a grant?

Through our Connect Up initiative, thousands of nonprofits benefit from RTX 1:1 matching gift donations. If you are not selected to receive a standard or volunteer grant, talk to your RTX employee champion about creating fundraisers and giving opportunities on our internal giving platform, called Connect Up. If your organization is not already listed, the employee may nominate your organization for the RTX 1:1 matching gift.